

## MEIJI University, School of Agriculture (SA) Student Exchange Program Application Guidelines

### **1. Application Qualifications**

Applicants must meet the following requirements:

- Be enrolled full-time at one of the SA's partner universities and fulfill the requirements specified in the Agreement/Memorandum.
- Have been recommended by their home university.
- Have been admitted by the Faculty (SA) Council.

### **2. Features of the SA Exchange Student Program**

#### **(1) Classes for agricultural studies**

All lectures for agricultural studies will be generally conducted in Japanese. For this reason, those applying for the SA exchange student program are generally required to have a certain level of Japanese-language proficiency. Therefore, before participating in this program, we will conduct an online meeting to evaluate Japanese-language skills.

#### **(2) Japanese-language classes (For beginners and students with skills equivalent to level N5-N2 of JLPT.)**

Japanese-language class level is decided according to the placement test held at Meiji University and is not ascertained before arrival. Japanese-language class varies according to Japanese language proficiency.

Syllabus : [https://www.meiji.ac.jp/cip/english/admissions/FACTSHEET4exchange\\_EN.html#title7-1](https://www.meiji.ac.jp/cip/english/admissions/FACTSHEET4exchange_EN.html#title7-1)

\*All Japanese classes are offered only at the Surugadai Campus.

#### **(3) Laboratories**

Supervisors provide instruction directly to students in the laboratories. The laboratories are comprised of 10-20 students and students actively discuss their research with supervisors. Students participating in these laboratories are able to interact with other students.

Please note that not all students will be able to participate in research laboratories. Eligibility is determined based on proficiency in both Japanese and English, as well as the number of available positions.

If you wish to engage in intensive research activities under the supervision of a faculty member (e.g., a lab professor) during the program—such as reading academic journal articles, giving presentations, and participating in discussions in English—you must meet one of the following language requirements:

- Japanese proficiency at JLPT N4 level or higher

OR

- English proficiency of at least:

TOEFL iBT: 72

IELTS: 5.5

TOEIC L&R: 600

If you are unable to provide an official language proficiency certificate, you will be asked to participate in an online interview with your prospective supervisor at SA. Your eligibility will be determined based on whether you

demonstrate sufficient communication skills during the interview. Some laboratories require other language skills for their research activities, such as Chinese. So you may not be able to enter these laboratories if you do not have the required language skills.

\*Before or even during the program, the acceptance of the research activity at a laboratory may be withdrawn due to the evaluation by the supervisor.

### 3. Curriculum, List of faculty members, Syllabus

School of Agriculture		location	Ikuta Campus
URL	<a href="https://www.meiji.ac.jp/agri/index.html">https://www.meiji.ac.jp/agri/index.html</a>		
Curriculum	<a href="https://www.meiji.ac.jp/agri/education/curriculum.html">https://www.meiji.ac.jp/agri/education/curriculum.html</a>		
List of Supervisor	<a href="https://www.meiji.ac.jp/cip/english/undergraduate/agriculture/faculty.html">https://www.meiji.ac.jp/cip/english/undergraduate/agriculture/faculty.html</a>		
Syllabus	<a href="https://www.meiji.ac.jp/agri/student/6t5h7p00000gpn31.html">https://www.meiji.ac.jp/agri/student/6t5h7p00000gpn31.html</a>		

### 4. Application Documents

How to Submit			Documents to be submitted
Send the materials <b>By EMS / DHL</b> to the School of Agriculture Office, Meiji University  <b>[Address]</b> 1-1-1 Higashi-Mita, Tama-ku, Kawasaki-shi, Kanagawa, 214- 8571, School of Agriculture Office, Meiji University	(1)	1	Application Form (with one passport sized color photo attached)
		2	Statement of Financial Resources
		3	Certificate of Health
	(2)	9	Academic transcript Submit the most recent version of your transcript, including grades from the most recent academic year (or semester) prior to application.
		10	Letter of recommendation (Signed by the academic advisor)
		11	Two (2) ID photos (3 cm × 4 cm)
Send to <a href="mailto:agri@mics.meiji.ac.jp">agri@mics.meiji.ac.jp</a> as an Excel / PDF	(1)	4	Application for Certificate of Eligibility <b>as an Excel document</b>
		5	Study Plan (At least 1, 000 words in English) <b>(PDF)</b>
		6	Questionnaires A – C <b>(PDF)</b>
		7	Nomination Sheet <b>(PDF)</b> (Must be sent from university exchange advisor's e-mail)
	(2)	8	Housing Request <b>(PDF)</b>
		12	Copy of TOEFL L&R, TOEFL, or IELTS Score Report <b>(PDF)</b>
		13	Copy of valid passport identification page <b>(PDF)</b>
		14	Copy of financial supporting documents <b>(PDF)</b>

### 5. Application Period

Application documents	Spring Semester	Fall Semester
All documents (by EMS and by e-mail)	<b>by September 12, 2025</b>	<b>by January 12, 2026</b>

✖The application after the deadline will not be accepted for any reason.

**\*Original documents (only (1) 1-3 and (2) 9-11 “marked ●”) must be submitted by EMS/DHL.**

**(1) Enclosed Forms**

1. Application Form (with one passport sized color photo attached) (●)
2. Statement of Financial Resources (●)
3. Certificate of Health (●)
4. Application for Certificate of Eligibility
5. Study Plan (Explain in English about your study/research plan at SA)
6. Questionnaires A – C
7. Nomination Sheet
8. Housing Request (Please read “Housing for Exchange Students” before answering.)

**(2) Other Application Materials**

9. Academic transcript (●)

Submit the most recent version of your transcript, including grades from the most recent academic year (or semester) prior to application.

10. Letter of recommendation (●)
11. Two (2) ID photos (3 cm × 4 cm) (●)
12. Copy of TOEFL L&R, TOEFL, or IELTS Score Report (for non-native English speaker)
13. Copy of valid passport identification page
14. Copy of financial supporting documents

**Notes;**

- All the application documents should be prepared in either English or Japanese.
- Information on each form should be typed, or handwritten in block capital letters using a black ballpoint pen. Do not use a pencil.
- Your name should be written as it appears in your passport.
- In the following cases, applications will NOT be accepted;
  - Applicants do not meet the qualifications.
  - Application documents are incomplete or received after the deadline.
- Application documents will not be returned to the applicants.

**6. Acceptance Decision**

Once an applicant has been accepted, a notification will be sent from SA.

**7. Academic Calendar**

<https://www.meiji.ac.jp/cip/english/about/academiccalendar.html>

## 8. Campus Information

Meiji University website	<a href="https://www.meiji.ac.jp/index.html">https://www.meiji.ac.jp/index.html</a>	
University locations	Surugadai Campus: 1-1 Kanda-Surugadai, Chiyoda-ku, Tokyo	
	Izumi Campus: 1-9-1 Eifuku, Suginami-ku, Tokyo	
	<b>Ikuta Campus:</b> 1-1-1 Higashi-Mita, Tama-ku, Kawasaki-shi, Kanagawa	
	Nakano Campus: 4-21-1 Nakano, Nakano-ku, Tokyo	
Campus information	Surugadai	<a href="https://www.meiji.ac.jp/koho/campus_guide/suruga/campus.html">https://www.meiji.ac.jp/koho/campus_guide/suruga/campus.html</a>
	Izumi	<a href="https://www.meiji.ac.jp/koho/campus_guide/izumi/campus.html">https://www.meiji.ac.jp/koho/campus_guide/izumi/campus.html</a>
	<b>Ikuta</b>	<a href="https://www.meiji.ac.jp/koho/campus_guide/ikuta/campus.html">https://www.meiji.ac.jp/koho/campus_guide/ikuta/campus.html</a>
	Nakano	<a href="https://www.meiji.ac.jp/koho/campus_guide/nakano/campus.html">https://www.meiji.ac.jp/koho/campus_guide/nakano/campus.html</a>

## 9. Average Living Expenses

### (1) Monthly Living Expenses in Tokyo

Tokyo (and Kanagawa) is known around the world as being one of the most expensive places to live. The average monthly expenses of an exchange student are listed below. Do your own research, and be sure you have the funds necessary to cover your expenses

Rent (Ex: Izumi International House)	¥84,900 or more
Transportation Expenses	About ¥6,000 or more
Meals Expenses	About ¥40,000 or more
Utilities (electricity, gas, water)	About ¥10,000 or more
Mobile Phone Bill	About ¥3,000 or more
Total	About ¥143,900 or more

### (2) Other Costs during stay in Japan

You should be prepared to pay the following costs during stay in Japan:

Student health insurance <b>Mandatory for all exchange students</b>	¥3,000 (one-time payment upon arrival)
National Health Insurance <b>Mandatory for all exchange students</b>	About ¥15,000/year
Daily necessities	About ¥30,000
Books (textbooks)	About ¥5,000

## 10. Contact

Kai Naruse (Mr.)  
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Meiji University  
Email: [agri@mics.meiji.ac.jp](mailto:agri@mics.meiji.ac.jp)  
FAX: +81-44-934-7570

Postal Mailing Address  
ADD : 1-1-1 Higashi-Mita, Tama-ku,  
Kawasaki-shi, Kanagawa  
POSTAL CODE : 214-8571  
ATTEN : School of Agriculture Office